



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## PARKS PROGRAM SERVICES LEADER

Job Number: 20000567

Job Code: 15750V000101

Job Group: 1500 - PARKS AND RECREATION

Job Established: 04/01/1995

Job Revised: 08/16/2006

Grade: 12 Salary (MIN - MID):

\$14,938-\$19,789 - Hourly

\$2,427.44-\$3,215.72 - 37.5 Hr. Monthly Salary

\$2,589.26-\$3,430.10 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### **PROBATIONARY PERIOD:**

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Plans, organizes, conducts and promotes interpretive and/or recreational programs to inform the public of the natural history, cultural and recreational features of a state park; and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree in recreation, outdoor recreation, park resource interpretation, physical education, history, environmental education, biology, forestry, botany, zoology, anthropology, archaeology, area studies, cultural studies, art history, geography, parks and recreation management or administration, sociology, paleoanthropology or a closely related field.

#### **EXPERIENCE:**

NONE

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

Related experience as a park naturalist, park interpreter, environmental educator, conservation educator, or in planned outdoor recreation or physical education, recreation, park resource interpretation, history, environmental education, biology, forestry, botany, zoology, anthropology, archaeology, area studies, cultural studies, art history, geography, parks and recreation management or administration, sociology, paleoanthropology or a closely related field will substitute for the required education on a year-for-year basis.

**SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Plans, develops, organizes, conducts and promotes recreational and interpretive programs focusing on the natural history, cultural and recreational features of a state park. Inspects and assists with the maintaining of hiking trails. Participates in the collecting, cataloging and maintenance of various types of flora, fauna, and other specimens of nature. Promotes programs through educational presentations and development of informative and professional publications. Promotes and maintains public relations. Maintains interpretive displays and exhibits. Performs maintenance duties on recreational equipment and facilities. Instructs and supervises recreational personnel. Registers participants for recreation programs. Prepares recreational program materials.

**UNIQUE PHYSICAL REQUIREMENTS:**

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Work is primarily performed outdoors at an assigned state park. Extensive contact with the public is required. May have to traverse steep slopes when inspecting, building and repairing trails.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*